

**JOYFUL NOISE CHOIR DIRECTOR  
JOB DESCRIPTION  
MENOMONIE UNITED METHODIST CHURCH**

**GENERAL DESCRIPTION:** This position is focused on leading a choir composed of individuals with and without special needs from age 8 and above. The position has a responsibility to create a supportive and inclusive environment while teaching musical skills and fostering artistic expression through singing.

**QUALIFICATIONS:**

1. Have a fundamental understanding of music.
2. Work with choir members who have boundless energy.
3. Have a “can do,” positive, respectful attitude towards all members.
4. Be willing/able to communicate well with others.
5. Establish a predictable practice routine.
6. Attend required rehearsals and other choir related events.
7. Respond to suggestions/ideas by choir members.
8. Maintain confidentiality of choir members

**RESPONSIBILITIES:**

1. Determine concert theme.
2. Coordinate practice times and events with church staff.
3. Locate and select music that choir members would be interested in and able to sing!
4. Create music folders for choir and pianist.
5. Make sure all choir members complete the registration form.
6. Update the registration forms as needed.
7. Compose/create, with assistance from church staff, posters and programs.
8. Mail postcards informing members of practice/events.
9. Contact choir members as often as necessary.

**SALARY AND BENEFITS:**

Salary: Set annually on a calendar year basis, starting at \$2000/year  
Social Security: per FICA regulations

**TERMINATION:**

Termination of services by the Director or church will require 30-day notice.

**APPLICATION:**

Submit a resume, and names and contact information for three references to Pastor Wendy Slaback at [pastor@menomonieumc.org](mailto:pastor@menomonieumc.org). Review of applications will begin April 21 and will continue position is filled.

**CONTACT:** Wendy Slaback, Pastor   **TELEPHONE:** 715-235-0654   **EMAIL:** [pastor@menomonieumc.org](mailto:pastor@menomonieumc.org)